CHOIRS
AOTEAROA NEW ZEALAND

MANAGER, ARTISTIC PLANNING & OUTREACH
(up to full-time with flexibility)

THE JOB
(July 2025)

OVERVIEW

The Manager Artistic Planning & Outreach is a senior leadership role responsible for leading the shaping and delivering of the long-term artistic vision of Choirs Aotearoa New Zealand's national choirs and outreach programmes. This role is a pivotal link between artistic leadership and Management at CANZ, ensuring a consistent artistic voice in the strategic planning and curation of artistic activity across the organisation's ensembles, ensuring excellence, innovation, and cultural relevance.

In addition to artistic planning across our national choirs, the role plays a critical part in developing the next generation of choral professionals in Aotearoa New Zealand. Working closely with the Chief Executive and Music Directors, this position leads initiatives that strengthen talent pipelines, enhance sector capability, and expand access to high-quality training and mentorship for emerging conductors, composers, singers, and arts practitioners.

The role requires strong strategic thinking, cross-sector collaboration, and a strong understanding of both the artistic and educational spheres. It contributes directly to the sustainability and future leadership of choral music in Aotearoa.

The ideal candidate would have a tertiary qualification or equivalent in an artistic musical discipline.

> **IMPORTANT NOTE: Applications will also be accepted to hold both currently advertised roles for the right candidate** (noting that one, the Music Director Voices New Zealand, is fixed term, the MAPO is permanent) see www.choirs.nz/jobs

REPORTING

Reporting directly to the Chief Executive or any other representative that the Trust nominates.

TIME COMMITMENT

The commitment for this role is envisaged to be a minimum of 0.7 up to 1 FTE (28-40 hours per week), but flexibility can be considered. This role would preferably be Wellington or Auckland based, but here also, flexibility may be offered.

SALARY
$65K - $85K negotiable (pro rata if not fulltime)

CORE ASPECTS OF THE ROLE

ARTISTIC PLANNING
Provide leadership for the following outcomes:
- Build a long-term artistic vision for CANZ (6 years)
- Translate the artistic vision across all choirs and outreach
- Stay abreast with new developments in choral world
- Contribute to fulfilling the overarching vision and goals of the Trust including honouring Te Ao Māori
- Commit to audience development (live and digital)
- Drive artistic innovation
- Build and/or maintain international choral network
- Be the artistic voice to the CEO and the Board
- Maintain active relationships with present and potential collaborators including, NZSO, APO, NZ Opera, arts festivals, other artists and arts companies, composers and guest conductors

OUTREACH
Deliver the current footprint of activities, analyse, adjust and amend going forward.

These activities are encompassed in three areas: Connecting the Regions, Mentoring Our Future Stars & Compose Aotearoa. These presently include: CANZ Assistant Conductor, Māori composer mentoring, Young Pasifika conductor internships, Voices NZ in the Regions, Compose Aotearoa! Competition, CANZ Composer-in-Residence.

- Develop the scope for each programme
- Research and present ideas for new professional development programmes
- Identify and liaise with the appropriate singers and staff involved in the programmes
- Liaise with choir managers if the choirs are involved
- Liaise with the programme contacts at the schools, venues, and organisations this programme services
- Manage the logistics of the programmes including contracting, travel and accommodation bookings where required
- Contribute to grant applications for outreach project specific grants and their reconciliation

Relationship building and documentation
- Be the contact person for external organisations involved in the outreach programmes
- Proactively maintain a national resource database of teachers, organisations, venues and presenters the outreach programmes cater for.